

Retention and Classification Report

Agency: Northern Utah Academy for Math, Engineering, and Science
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Records Officer Deborah Hefner

27524 Yearbooks

AGENCY: Northern Utah Academy for Math, Engineering, and Science (Utah)

SERIES: 27524

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TITLE: Yearbooks

DATES: 2005-

ARRANGEMENT:

DESCRIPTION:

These yearbooks document school activities. They are compiled by a yearbook staff with the assistance of a teacher advisor. The yearbooks contain names and photographs of the faculty, staff, and individual students by grade, school clubs, sports, cultural events, and academic and social activities.

RETENTION:

Retain permanent

DISPOSITION:

Transfer to the State Archives permanently.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 25.

AUTHORIZED: 09/23/2010

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

Yearbooks document the history of the school and are valuable to researchers.

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TITLE: Yearbooks

(continued)

PRIMARY CLASSIFICATION:

Public